SMT. M.J. GAJERA B.ED. MAHILA COLLEGE, AMRELI ACADEMIC YEAR: 2018-19 IQAC MEETING

Venue: Principal's Office

Date: 01/01/2018

The action taken report by the internal quality assurance cell (IQAC) as suggested by the IQAC coordinator and other administrators principal, and other committee members suggestion were implemented and appropriate action were taken as recommended in the meeting held.

Members present:

- 1. Mrs. Dudharejiya Sarojben(Chairperson)
- 2. Mr. Bhanaral Chandan(Coordinator)
- 3. Mr. Pathak Praful(Professor)
- 4. Mr. Pandya Rudresh(Professor)
- 5. Mr. Pandya Gaurang(Professor)
- 6. Mr. Mansukhbhai Dhanani(Management Director)
- 7. Mr. Ankur Antala(Senior administrative staff)

Agenda:

- 1. To discuss the curricular and extension activities in the coming session (2018-19).
- 2. To encourage Faculty to Members to attend Faculty development program (FDP).
- 3. To encourage Faculty to deliver lectures with the help of ICT.

Action Taken:

- Organization of Different Curricular and extension Activities for the coming session were discussed and that the college results were investigated subject wise and vital conversations and ideas were given by the Top of the branch of each subject work on the outcomes.
- Principal encouraged Faculty members to attend faculty development program in order to can help them enhance knowledge and professional skills of faculty and produce promising outcomes in the learning and teaching practice.

The meeting ended with thanks.

Mrs. Dudharejiya Sarojben

Principal Director Smt. M. J. Gajera B.Ed. Mahila College Amreli.

SMT. M.J. GAJERA B.ED. MAHILA COLLEGE, AMRELI **ACADEMIC YEAR: 2018-19 IQAC MEETING**

Venue: Principal's Office

Date: 07/07/2018

Members present:

- 1. Mrs. Dudharejiya Sarojben(Chairperson)
- 2. Mr. Bhanaral Chandan(Coordinator)
- 3. Mr. Pathak Praful(Professor)
- 4. Mr. Pandya Rudresh(Professor)
- 5. Mr. Pandya Gaurang(Professor)
- 6. Mr. Mansukhbhai Dhanani(Management Director)
- 7. Mr. Ankur Antala(Senior administrative staff)

Agenda:

- 1. Feedback and Review of actions taken after previous meeting.
- 2. Remedial Coaching.
- 3. Feedback from Teachers regarding Curricular & Extension activities.

Action taken:

- 1. Minutes of previous Meeting was read &passed and feed back for "work done" has been discussed.
- 2. Discussion on Remedial coaching for Weak students & slow learners in separate meetings of subject wise faculties.
- 3. Teachers were informed to give timely feedback regarding Curricular & Extracurricular activities held in an institution.

The meeting ended with thanks.

Mrs. Dudharejiya Sarojben

Principle Principal / Director Smt. W. J. Gajera B.Ed. Mahila College Amreli.

SMT. M.J. GAJERA B.ED. MAHILA COLLEGE, AMRELI ACADEMIC YEAR: 2018-19 IQAC MEETING

Venue: Principal's Office

Date: 015/02/2019

Members present:

- 1. Mrs. Dudharejiya Sarojben(Chairperson)
- 2. Mr. Bhanaral Chandan(Coordinator)
- 3. Mr. Pathak Praful(Professor)
- 4. Mr. Pandya Rudresh(Professor)
- 5. Mr. Pandya Gaurang(Professor)
- 6. Mr. Mansukhbhai Dhanani(Management Director)
- 7. Mr. Ankur Antala(Senior administrative staff)

Agenda:

- 1. up gradation of library services.
- 2. Quality of campus

Action Taken:

- 1. The library will be updated with e-books as well as introducing many other physical books to B.ED. Students for enhancement of their knowledge.
- 2. Keeping up with tidiness all through the grounds plan has acquainted and attempt with encourage most extreme number of understudies to take part in 'Swachh Bharat Abhiyan'. The facilitator additionally underscored on development of different boards of trustees for understudies related exercises For example, vocation advising focus, clinical checkups.

The meeting ended with thanks.

Mrs. Dudharejiya Sarojben

Principal / Director Smt. M. J. Gajera B.Ed. Mahila College Amreli.